

Privacy Policy of the Peace of Mind & Strength of Heart (pms.iahv-peace.org)

I. General information

1. This policy applies to the website and training recruitment management system: pms.iahv-peace.org (hereinafter referred to as the Website), operating at: <https://pms.iahv-peace.org>

2. The term "Service User" is understood to mean any person using the Service, regardless of whether the person uses the login system or uses the Service as an anonymous person.

3. The Administrator of the Service and the Administrator of personal data (hereinafter referred to as: Administrator) is:

Art of Living Poland Foundation (Fundacja Art of Living Polska)

Słomińskiego Street 19/55

00-195 Warsaw

KRS (National court registry): 0000290797

4. Contact details of the Administrator of personal data processed in the Service: phone number +48 575 149 108, e-mail: rodo@artofliving.pl

5. the Administrator uses the personal data collected in the Service for the purposes related to the following:

- a) recruiting, carrying out, settling and evaluating participants of programs and trainings, participants whose data was sent via the application form;
- b) performance of ordered services or shipment of ordered goods;
- c) presentation of the offer or information (including marketing information),

6. The Service acquires information about its Users, their behaviour and collects personal data in the following way:

- a) through voluntary entering of personal data by Users in the forms;
- b) by saving cookies in the terminal equipment.

II. Service User rights and additional information on the use of data

1. In connection with the processing of personal data, the Service Users have the following rights:

- a) the right to demand access to the provided personal data, their correction, deletion or restriction of processing,
- b) the right to object to the processing,
- c) the right to transfer data,
- d) the right to withdraw your consent to the processing of personal data for a specific purpose, if you have previously given your consent,
- e) the right to lodge a complaint with a supervisory authority in relation to the processing of personal data.

2. The above rights can be exercised by the Service User in accordance with the rules described in art. 16 - 21 of the GDPR by contacting the Administrator at the address:

rodo@artofliving.pl.

3. Providing personal data is voluntary, but necessary to handle inquiries and reservations sent by the form, the execution of ordered services or the shipment of ordered goods, the presentation of an offer, or information (including marketing information).

4. Your data processors are the following project partners:

- a) IAHV Belgium - in terms of recruitment and training
- b) IAHV Germany - in terms of recruitment and training
- c) The Art of Living Lietuva - in the field of recruitment and training
- d) Understanding Foundation - in the scope of researching the quality of training and evaluation

The research is carried out for statistical and reporting purposes. After collecting the information, the participants' data will be removed from the Understanding Foundation's database. Confidentiality will be maintained in the evaluation process. Reports and studies will contain only aggregate results or sample statements without providing personal data.

5. The Administrator reserves the right to provide personal data of the Service Users to the following categories of entities:

- a) entities entitled to obtain personal data on the basis of mandatory provisions of the European Union law or Polish law, e.g. courts or public administration bodies, state authorities,
- b) subcontractors, i.e. entities whose services the Administrator uses when processing personal data, with whom the Administrator has signed contracts for the provision of services, e.g.:
 - providers of e-mail marketing tools, Poczta Polska, transport companies, entities providing IT services, etc.

6. In relation to the Service Users, activities consisting in automated decision making, including profiling, may be undertaken in order to provide services offered in the Service and to conduct direct marketing by the Administrator.

III. Information in the forms

1. The Service collects information provided voluntarily by the Service User, including personal data, if provided.

2. the Service may save information about the connection parameters (time stamp, IP address).

3. the Service, in some cases, may save information which facilitate the connection of data in a form with the e-mail address which User wrote in the form. In this case the User's e-mail address appears inside the URL of the page containing the form.

4. The data given in the form are processed for the purpose resulting from the function of a specific form, e.g. to process a request or registration, etc. Each time, the context and description of the form is clear and it informs what it is used for.

IV. Administrator Logs

1. Information about Users' behaviour in the Service may be saved in system logs. This data is used to administer the Service.

V. Important marketing techniques

1. The administrator can apply statistical analysis of website traffic through Google Analytics. The administrator does not pass on personal data to the operator of this service, but only anonymized information. The service is based on the use of cookies on your terminal equipment. In terms of information about the user's preferences collected by the Google advertising network, the user can view and edit the information resulting from the cookies using the tool: <https://www.google.com/ads/preferences/>.

2. The Administrator may use remarketing techniques, which allow to adjust the advertising messages to the user's behavior on the site, which may give the illusion that the user's personal data are used to track them, but in practice there is no transfer of any personal data from the Operator to the advertising operators. The technological condition for such actions is that cookies are enabled.

3. The Administrator may use Facebook marketing solutions: Pixel, Lead Ads. These technologies cause that Facebook knows that the person registered in it uses the Service. In this case Facebook based on its own data. The Administrator does not pass any additional personal data from itself to Facebook. The service is based on the use of cookies in the user's terminal device.

VI. Information about cookies

1. The website uses cookies.

2. Cookie files are IT data, in particular the following files text, which are stored in the end device of the Service User and are intended to use the website of the Service. Cookies usually contain the name of the website from which they come, the time they are stored on terminal device and a unique number.

3. The administrator and service providers of marketing solutions place cookies on the terminal equipment of the Service User and gain access to them.

4. Cookies are used for the following purposes:

- a) maintaining the Service user session (after logging in);
- b) collecting anonymous data on User behaviour on the Website;
- c) realization of the objectives specified above in the section "Important marketing techniques";

5. Software for web browsing (web browser) usually allows cookies to be stored in the user's terminal device by default. Service users can change their settings in this area. Your web browser allows you to delete cookies. It is also possible to automatically block cookies. Detailed information on this subject is contained in the help or documentation of the Internet browser.

6. Limitations on the use of cookies may affect some functionalities available on the Website.

7. Cookies placed in the final device of the Service User may also be used by entities cooperating with the Operator of the Service, in particular companies: Google, Facebook.VII.

VII. Cookie management - how to give and withdraw consent in practice?

1. If you do not want to receive cookies, you can change your browser settings. Disabling the handling of cookies necessary for authentication processes, security, maintenance of user preferences may make it difficult, and in extreme cases may prevent the use of the Service.

VIII. Period of personal data storage

1 Personal data, depending on their specifics, will be stored for the period required by law.

2. Collected personal data for marketing purposes are stored for the entire period of Administrator's activity or until the withdrawal of consent to their processing by objecting to the address: rodo@artofliving.pl.

IX. Changes in the Privacy Policy

1. The Administrator reserves the right to change this Privacy Policy at any time without the need to inform the Service Users about it.

2. Changes in the Privacy Policy will always be published on the Service website.

3. Changes come into force on the day of publication of these changes in the Privacy Policy.